



# TOWN OF SAINT ANDREWS

## COUNCIL COMMITTEE MEETING

W. C. O'Neill Arena Complex **Dining Room**  
May 28, 2018 at 7:00PM

### AGENDA

#### A. RECORDING OF ATTENDANCE

#### B. APPROVAL OF AGENDA

**Motion:** *Move that the Agenda be approved as presented.*

#### C. DECLARATION OF CONFLICT OF INTEREST

#### D. PRESENTATIONS

#### E. REVIEW OF REGISTERS AND COMMUNICATIONS TO BE DISCUSSED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL

#### F. REVIEW OF WORDING OF ANY BY-LAW AND MOTIONS TO BE PRESENTED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL

##### F1. STANDING COMMITTEES

##### Finance & Administration – Councillor Bishop

##### **FA180206 Procurement Policy**

**Motion:** *To approve the Procurement Policy version #6, dated May 28, 2018.*

##### **FA180405 Renewal of Agreement for the Operation and Maintenance of Sherriff Andrews House**

**Motion:** *That the Town enters into a five year agreement with The Province of New Brunswick for the Operation and Maintenance of Sherriff Andrews House.*

**FA180502 Proclamation of Garden Day in Saint Andrews**

**Motion:** *To proclaim June 16<sup>th</sup>, 2018 as Garden Day in the Town of Saint Andrews.*

**FA180503 Proclamation of World Oceans Week**

**Motion:** *That the Town of Saint Andrews recognizes the week of June 1<sup>st</sup>-8<sup>th</sup>, 2018 as World Oceans Week in Saint Andrews.*

**FA180504 Triathlon Sponsorship request**

**Motion:** *That the Town approves the request from the organizers of the Rev3 Triathlon for \$2,500 sponsorship for the 2018 race.*

**FA180505 Call for Expressions of Interest for Consulting Work on Facility Usage**

**Motion:** *That Council authorizes staff to issue a Call for Expressions of Interest for consultants to review the above-noted facilities.*

**FA180506 2017 Audited Financial Statements**

**Motion:** *That Council approve the 2017 Audited Financial Statements as presented by our Auditors, Teed, Saunders, Doyle & Co.*

**Public Works -Councillor ( ) Formerly Boyd**

**PW180502 Request from SJDA to Block Street for Graduation**

**Motion:** *That Council approves the request from Sir James Dunn Academy to block Adolphus St. (from Carleton St. to Prince of Wales St.) on June 21, 2018 from 5:00 PM to midnight in order to accommodate graduation activities, and to approve it for future years, subject to any terms and conditions set by the CAO.*

**Public Safety – Councillor Groulx**

**PS180302 Federal Motion 167 on Rural Crime Assessment**

**Motion:** *That Council instructs the CAO to write a letter to the Standing Committee on Public Safety and National Security in support of Motion 167.*

**Business, Tourism, Heritage and Culture- Deputy Mayor Henderson**

**BTHC170802(b) Custodial Responsibility for Courthouse Artifacts**

**Motion:** *That the Town enters into an agreement with the Saint Andrews Civic Trust to assign custodial responsibility of the Charlotte County Courthouse artifacts to the Civic Trust, upon the Town assuming ownership of the Courthouse property from the Province.*

**Recreation and Community Services – Councillor Gumushel**

**RCS180502 Market Wharf Operating Policy**

**Motion:** *To approve the Town of Saint Andrews Wharf Operating Policy, dated May 28, 2018.*

**Planning & Economic Development – Councillor Harrison**

**PED170701 Municipal Plan Steering Committee Terms of Reference**

**Motion #1:** *To accept the Municipal Plan Steering Committee Terms of Reference dated May 28, 2018, as presented.*

**PED170701 Municipal Plan Steering Committee Membership**

**Motion #2:** *To approve the Municipal Plan Steering Committee membership.*

**PED170902 Application for Funding for Bar Road**

**Motion:** *That Council authorizes Staff to submit an application for funding for rehabilitation of the Bar Road, and to seek funding support from Ministers Island to share the Town's portion of the cost.*

**PED180401 Zoning By-law Amendment Z18-01 – to define Microbreweries**

**Motion:** *That leave be granted to introduce for first reading, Amendment #Z18-01 to By-Law No.10-04, A By-Law of the Town of Saint Andrews Respecting Zoning.*

**F2. ANY MEMBER OF COUNCIL IF SECONDED BY ANOTHER COUNCILLOR**

**G. APPROVAL OF AGENDA FOR THE REGULAR OR SPECIAL MEETING OF COUNCIL**

**H. QUESTION PERIOD**

**I. ADJOURNMENT**

**Motion:** *Move that the meeting be adjourned.*